CAROUSEL VOLUNTEER

ROLE

To assist with the ongoing management of donated stock and its availability to customers through our retail store.

JOB DESCRIPTION

- Customer service
- Sorting, tagging and hanging clothes
- Sorting and pricing books, toys and bric-a-brac
- Assisting with stock display
- Keeping the shop clean and tidy by dusting/cleaning
- Provide support to fellow volunteers and staff
- Communicate with the Co-Manager any concerns, issues or ideas that you have.

EXPERIENCE AND SKILLS

- Enjoy assisting people.
- Ability to work in a non-discriminatory manner with individuals from all aspects of the local community
- Be a team player
- Be honest and reliable
- Ability to work independently as well as part of a team
- Ability to take direction
- Able to organise the designated tasks within the role

ORIENTATION AND TRAINING

- Orientation and forms to be completed
- Understanding of Volunteers Handbook

CHECK REQUIREMENTS

A National Police Check and WWC Check must be done before commencing voluntary work.

GENERAL CONDITION

- Demonstrate a positive attitude
- Recognise and value differences among team members.
- Seek assistance where appropriate, you are encouraged to ask questions.
- We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people, and with people from all Cultural backgrounds in a respectful way.

MANAGER/CONTACT PERSON

Sarina Kelly & Sophie Shadbolt
PH: (03) 5032 1549 (0493) 099 790